EMPLOYCORE.COM PRIVACY POLICY
(Last Revised 12/13/2013)

Core Staffing Services, Inc. (“Core Staffing”) is committed to protecting the privacy of users of the employcore.com website (the “Website”). Accordingly, we want you to understand what information we collect about you, how we use it, and the safeguards we have in place to protect it. This policy describes the personal information we collect about you, why we collect it, how we use it, and when we share it with third parties. Our policy also describes the choices you can make about how we collect and use your information. If our policy changes, we will post an updated policy on the Website. You can tell if the policy has changed by checking the revision date that appears above.

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The Information We Collect

When you seek employment through the Website you are asked to submit information about yourself relevant to your potential employment. We collect the information you submit. This information may vary depending on what you choose to submit, but will, most often, include at least some or all of the following types of information:

• Your name, address, e-mail address, and telephone number.

• The information you include on your resume such as current and past employment, education, hobbies and interests, and particular skills such as language skills.
• Other information you choose to submit, which may include, but is not limited to, your salary history and salary requirements, your future employment goals, your reasons for seeking the type of position for which you intend to apply, the reasons you believe you are well suited for such a position.

When you, as a client, seek access to our database of potential employees through the Website you are asked to submit information relevant to that purpose. This information may vary depending on what you choose to submit, but will, most often, include at least some or all of the following types of information:

• Your individual and/or company name, address, e-mail address, and telephone number.

• Other information about your company or the employee(s) you are seeking that you choose to submit to us.

We may combine some or all of the above information with information that we acquire about you from third parties. Please note that this privacy policy applies only to information that you submit to us through the website and not to information we receive otherwise.

Using the Information We Collect

When you seek employment through the Website we make the information you submit available to prospective employers who use our services for the primary purpose for which the information was collected, assisting you in securing employment. We may use your name, address, e-mail address or other information you submit to contact you about matters relevant to employment.

When you, as a client, seek access to our database of potential employees through the Website we use the information you submit to grant you that access and to communicate with you about potential employees that may meet your needs.

Information We Share With Others

Core Staffing does not share personally identifiable information with any nonaffiliated third parties other than for the primary purpose for which the information was collected, except with your express permission or in the circumstances described below:

• We may provide information to companies that provide support services that help us bring you the services we offer.

• We may be required to disclose information we collect pursuant to lawful requests, such as subpoenas or court orders, or in compliance with applicable laws. We may also disclose that information when we believe disclosure is appropriate to protect the rights, interests and property of Core Staffing or others, and to protect the safety of customers, employees or others. This may include sharing information with other companies, attorneys, credit bureaus, agents or governmental agencies in connection with issues related to fraud, credit or debt.
collection.

- We may share aggregated statistical data with others for public relations, marketing or other purposes. Such data will not, however, be tied to personally identifiable information.

- If the ownership of all or part of the business of Core Staffing were to change, information about you pertinent to that business’s or business segment’s operations might be transferred to, or licensed for use by, the new owner. Core Staffing might also retain some or all of the information. In addition, parties exploring a potential transaction described above that is not consummated might be granted access to some information for purposes of evaluation of the transaction pursuant to a suitable confidentiality agreement.

Safeguarding the Information We Collect

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online. Please note, however, that no transmission over the Internet can be 100% secure. Core Staffing also works to protect user information offline. All of your information is housed in secure, access-restricted areas. Only employees who need the information to perform a specific function are granted access to personally identifiable information. ALTHOUGH CORE STAFFING WILL USE REASONABLE EFFORTS TO PROVIDE ALL OF THE FOREGOING SECURITY FEATURES, AND TO TREAT ALL DATA IN ACCORDANCE WITH THE POLICIES SET FORTH HEREIN, AS WITH VIRTUALLY ANY COMPUTER SYSTEM, THERE CAN BE NO ABSOLUTE ASSURANCE THAT SECURITY BREACHES WILL NOT OCCUR AND CORE STAFFING HEREBY DISCLAIMS ANY LIABILITY WHATSOEVER FOR ANY SUCH SECURITY BREACHES.

Correcting/ Updating Information

You may review, correct, modify or delete any information you submit to Core Staffing at any time by relaying your request to Core Staffing in any of the following ways:

1. Users can send an e-mail request to info@employcore.com.

2. Postal mail can be sent to Core Staffing Services, Inc., 40 Wall Street, 16th Floor, New York, New York 10005.

The Privacy of Core Staffing Customers

Use of Cookies

In common with many other websites, the Website uses “cookies” to allow us to understand how users use the site and to enhance or personalize your browsing and Website use experience. A cookie is a small data file that can be stored on your
computer. It allows a website to recognize users when they return to a site. Cookies help us to learn more about how frequently particular pages are visited and to determine the most popular areas of the Website, which will then help us to improve your Website experience. We use cookies to monitor and facilitate usage of the Website. We also use cookies to help us personalize your visit and make it more user-friendly, for example by allowing us to save your user name and/or password so that you do not have to re-enter this information on every visit from the same computer.

You can set your browser not to accept cookies or to notify you when you are sent a cookie, giving you the opportunity to decide whether or not to accept it. You may also disable cookies at any time. However, if you do not accept cookies or disable them, some features of the Website will not function properly and may not be available.

**Aggregate Information**

We may collect non-personal information about how users navigate through the Website. We may aggregate this information to improve our site, and we may share this information with outside companies. This aggregated information does not include individual names or personal data, so it does not identify you or any other customer.

**Children's Privacy**

We do not knowingly collect personally identifiable information from children on the Website.

**Links to Other Sites**

For your convenience and information, the Website may include links to other sites operated by third-parties. Such linked sites have their own privacy policies, which may differ significantly from ours. Information you submit to linked sites is subject to the privacy policies of those sites, and Core Staffing is not responsible for the content or practices of any linked site. We recommend that you review the privacy policy of any site that you access through the Website.

**Changes to this Policy**

We may change our privacy policy from time to time. If we change our privacy policy in the future, we will let you know by posting the updated policy at this website. We encourage you to check our policy periodically. You can tell if it has changed by checking the revision date that appears at the beginning of the policy. If you would like further information, or have any questions about our privacy policy:

- Please write to us at Core Staffing Services, Inc., 40 Wall Street, 16th Floor, New York, New York 10005.
- Call us at (212) 766-1222
- Email us at info@employcore.com

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